

Posted:	07-12-11
Expired:	07-18-11
Or until filled	

F/T Position
Shift: 1
of Openings - 1

JOB POSTING

JOB TITLE: **CNC Machine Supervisor**
Salaried ___ (exempt) ___ (non-exempt) -- Hourly X

DEPARTMENT: **Manufacturing**

REPORTS TO: Director of Manufacturing

Required Education: High School Diploma or Equivalent () College (X) Degree: ()

DESCRIPTION OF JOB DUTIES

- Calculate labor and equipment requirements, production specifications and using standard formulas.
- Confer with management or subordinates to resolve worker problems, complaints or grievances.
- Confer with other supervisors to coordinate operations and activities within or between departments.
- Demonstrate equipment operations, work and safety procedures to new employees or assign employees to experienced workers for training.
- Direct and coordinate the activities of employees engaged in the production or processing of goods such as inspectors, machine setters, and fabricators.
- Inspect materials, products or equipment to detect defects or malfunctions.
- Interpret specifications, blueprints, job orders and company policies and procedures for workers.
- Maintain operations data such as time, production , cost records and prepare management reports of production results.
- Observe work, monitor gauges, dials, and other indicators to ensure that operators conform to production or processing standards.
- Plan and establish work schedules, assignments and production sequences to meet production goals.
- Any other duties as assigned by management.